

Minutes of the AGM of Cowbridge Comprehensive School PTA  
Held at 6.30pm on Tuesday September 9, Middle School Dining Hall

**Cowbridge Comprehensive School PTA**  
**AGM Agenda Tuesday 9 September 2008**  
**CHAIR Esther Hitchcock**

- 1 Apologies for Absence
- 2 Treasurer's Report K Williams
- 3 Examiner's Report C Puddicombe
- 4 Chair's Report E Hitchcock
- 5 Election of Committee
- 6 Appointment of Independent Examiner of Accounts
- 7 Issues of Policy
- 8 Any Other Business

**Present** M Holloway, J Calcaterra, M O'Neill, K Williams, C Puddicombe, R Price, L Shaw, A Griffiths, K Smith, L Brown, L Goodlad, H Evans, A Morgan, C Hawksworth, A Campbell, J Davis, J Hitchcock, J McHugh, A Wood, M Evans, A Pennell, P Lewis, M Terry, S Dent, E Hitchcock, R Griffin

**Apologies** K Howells, C Hughes

At the start of the meeting the Committee formally resigned. The Chair welcomed everyone and asked people to introduce themselves.

**Treasurer's Report** KW thanked CP for examining the accounts and MH for his assistance over the year. We made a profit of around £21,000 over the year, an increase of £2500 over the previous year. The Fashion Show had been the most profitable event. £7300 had already been donated to the school to fund a new artificial cricket pitch, pay for school prizes and other projects. The current balance is over £15,000 which is available for the school as soon as required.

KW suggested that the 200 Club be controlled by one person and that a separate account is set up for it.

**Examiner's Report** CP examined the accounts which had been under the stewardship of KW. He said that once again the accounts were in very good order and he expressed his satisfaction that the PTA was now a

registered Charity. CP explained that he was very happy to remain as an advisor to the Committee on matters relating to accounting, the Charity Commission, Gift Aid etc.

**Chair's Report** EH expressed her thanks to everyone for attending. She felt that over the year we had a great deal of fun, raised a lot of money and got to know the school and its staff even better. EH said now was an excellent time to join the Committee with the prospect of a new school build on the horizon. She said that all current members would continue to help in any way they could, and were always available to offer advice, but that it was time for a new group to take over and bring fresh ideas with them.

EH said that although she was very proud of all the money we had raised, no following Committee should feel that it has to repeat exactly what we have done. What the next Committee does is up to them, although she felt that the 200 Club and Christmas Raffle should be retained.

Finally the Chair expressed her gratitude to the Committee that had supported her throughout the year.

The Headteacher expressed her huge gratitude to the entire Committee and especially to EH who had been an inspiration. The two years had been great fun as well as providing a massive input to school resources. JD presented EH with a bouquet on behalf of the school.

The Chair of Governors thanked the Committee for its efforts in persuading the Council to build the new school, and said he had no doubt that our march and invasion of the Council offices had had a major impact.

**Election of new Committee** The new Committee will comprise Hilary Evans (staff rep), Mandy Terry (Joint Chair), Rosemary Fisher (Treasurer), Liz Brown (Joint Chair), Rona Price, Lorraine Goodlad (Secretary), Angela Griffiths, Gareth John, Cath Hughes, Catherine Smith, Alison Morgan, Carrie Hawksworth.

**Election of Examiner** CP had kindly offered to examine the accounts again next year and was unanimously elected to the position.

**Issues of Policy** There were no issues of policy discussed

**Any other Business** There was no other business.

Meeting closed at 19.30.

M T P Holloway  
Secretary